

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
October 3, 2011**

A Workshop meeting of the Williamsport Mayor and Council was held on October 3, 2011, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Assistant Mayor Anthony Drury
Councilwoman Joan Knode
Councilman Bill Green
Councilman Tim Fraker
Councilman James Kalbfleisch

Mayor James G. McCleaf II called the meeting to order.

Guests

None

Unfinished Business

Mayor James McCleaf reviewed with the Council the bidding process for the Town of Williamsport's annual mow and snow contract for fiscal year 2012. Current bids for this contract are due at the Williamsport Town Hall by Friday, October 7, 2011 by 4:00 PM.

Mayor James McCleaf reviewed with the Council that a license agreement was introduced at last month's Council meeting and would need to be brought before the Council at the next months Council meeting scheduled for Monday, October 10, 2011 for adoption.

Mayor James McCleaf reviewed with the Council the adoption of the Town of Williamsport Planning and Zoning Fee Policy. Mayor McCleaf asked the Council to review and if any Council member had any questions or comments please contact Jerry Stumbaugh of the Planning Commission. Mayor McCleaf advised he would like to adopt this fee policy at the next scheduled council meeting.

Mayor James McCleaf gave the September Planning and Zoning Commission report.

Mayor James McCleaf informed the Council that he would like to present the adoption of the truck traffic ordinance to the Council at the upcoming Council meeting. Mayor McCleaf also commented he will be attending a meeting Thursday, October 6, 2011 I81 Coalition along with the Washington County Commissioners to discuss the truck traffic.

Mayor James McCleaf reported on the current overlay project for Frederick, Church and Vermont Streets. He updated the Council concerning the replacement of water lines prior to the new overlay being conducted. He stated that the Town would be piggybacking off

Washington County to hire Beaver Mechanical to assist the town employees with the replacement of the water lines.

New Business

Mayor James McCleaf reported that anyone interested in riding in the Alsastia Mummers Parade please contact Town Clerk Donnie Stotelmeyer if interested.

Mayor James McCleaf also reported on the installation of a crosswalk at the Williamsport Memorial Library. Mayor McCleaf reported that Washington County Administrator Greg Murray has been contacted and the County is willing to install a crosswalk if the Council agrees.

Mayor James McCleaf that Town of Williamsport Halloween is scheduled for Monday, October 31, 2011 from 6:00 - 8:00.

Councilman Bill Green reviewed with the Council a proposal for trash can advertisements for the Town of Williamsport.

Councilman Tim Fraker reported that he would like to update the Veterans Honor Roll located at the Williamsport Town Hall. Councilman Fraker stated that he will be seeking assistance from the Williamsport American Legion.

Citizen Participation

Town resident Robert Grebenstein 36 W Church Street Williamsport questioned the Mayor and Council as a homeowner is there anything he is responsible for during the replacement of the water lines. Mayor McCleaf explained according to the Town's ordinance the property owner is responsible for the replacement of the curbing and sidewalk; however, the Town has been paying for the curb and what has been disturbed by the Town. Mayor McCleaf explained that the Town of Williamsport had piggybacked off the City of Hagerstown for concrete contractor for replacement of curbing and sidewalks. Mr. Grebenstein asked if he had his sidewalk replaced does the Town offer a payment plan. Town resident Charles Brown raised concerns over replacement of sidewalk on West Church Street.

Mayor McCleaf adjourned the meeting.

Meeting Adjourned

Respectfully submitted,

James G. McCleaf II
Mayor
Town of Williamsport